

**COUNTY OF SAN LUIS OBISPO BOARD OF SUPERVISORS  
AGENDA ITEM TRANSMITTAL**

(1) DEPARTMENT Social Services	(2) MEETING DATE 5/10/2016	(3) CONTACT/PHONE Trish Avery Caldwell 805-788-2601	
(4) SUBJECT Request to approve a FY 2016-17 through FY 2018-19 renewal contract (Clerk's File) with California State Association of Counties (CSAC) for the Welfare Client Data Systems (WCDS) Consortium in the total amount of \$334,772. All Districts.			
(5) RECOMMENDED ACTION It is recommended that the Board approve, and direct the Chairperson to sign, a renewal contract with California State Association of Counties (CSAC), for the Welfare Client Data Systems (WCDS) Consortium for Fiscal Year 2016-17 through FY 2018-19 in the total amount of \$334,772.			
(6) FUNDING SOURCE(S) Federal (34%) State (60%) County (6%)	(7) CURRENT YEAR FINANCIAL IMPACT n/a	(8) ANNUAL FINANCIAL IMPACT \$110,122	(9) BUDGETED? Yes
(10) AGENDA PLACEMENT <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Presentation <input type="checkbox"/> Hearing (Time Est. ____ ) <input type="checkbox"/> Board Business (Time Est. ____ )			
(11) EXECUTED DOCUMENTS <input type="checkbox"/> Resolutions <input checked="" type="checkbox"/> Contracts <input type="checkbox"/> Ordinances <input type="checkbox"/> N/A			
(12) OUTLINE AGREEMENT REQUISITION NUMBER (OAR) 19001643		(13) BUDGET ADJUSTMENT REQUIRED? BAR ID Number: <input type="checkbox"/> 4/5 Vote Required <input checked="" type="checkbox"/> N/A	
(14) LOCATION MAP N/A	(15) BUSINESS IMPACT STATEMENT? No	(16) AGENDA ITEM HISTORY <input type="checkbox"/> N/A    Date: <u>May 5, 2015</u>	
(17) ADMINISTRATIVE OFFICE REVIEW Morgan Torell			
(18) SUPERVISOR DISTRICT(S) All Districts			

# County of San Luis Obispo



TO: Board of Supervisors

FROM: Social Services/Trish Avery Caldwell  
(805) 788-2601

DATE: 5/10/2016

SUBJECT: Request to approve a FY 2016-17 through FY 2018-19 renewal contract (Clerk's File) with California State Association of Counties (CSAC) for the Welfare Client Data Systems (WCDS) Consortium in the total amount of \$334,772. All Districts.

## **RECOMMENDATION**

It is recommended that the Board approve, and direct the Chairperson to sign, a renewal contract with California State Association of Counties (CSAC), for the Welfare Client Data Systems (WCDS) Consortium for Fiscal Year 2016-17 through FY 2018-19 in the total amount of \$334,772.

## **DISCUSSION**

Due to the complex welfare system and the frequent changes in State and Federal regulations, automation is necessary for consistent application and efficiency in maintaining client data. To ensure the day-to-day functions are carried out with consistency and appropriateness of expenditures, the County of San Luis Obispo belongs to a State consortium of eighteen (18) counties ("Consortium"). The Consortium operates the automated Welfare Client Data Systems (WCDS) and jointly hires an executive director who is responsible for executive management of the WCDS software agreement with Hewlett Packard Enterprise Services (HPES) and other technical and administrative functions in support of maintaining client files and public assistance benefits issued.

The CSAC contract pays for the executive director and support staff who are responsible for overseeing and managing the HPES contract for the WCDS Consortium, coordinating the WCDS system-related work of the consortium member counties, serving as liaison between HPES and member counties, and working closely with California Department of Social Services (CDSS) to ensure seamless implementation of system and program changes. Programming supported by this contract includes: My Benefits CalWIN Portal (MyBCW), CalWIN Mobile Application, California Healthcare Eligibility, Enrollment and Retention System (CalHEERS) interface, Contact CalWIN Call Center, ACCESS CalWIN IVR and other new programs as implemented.

The original contract with California State Association of Counties (CSAC) began in Fiscal Year (FY) 1990-91 as a five-year contract awarded through a Request for Proposal (RFP). After the initial approval period the contract has been extended year-to-year by execution of amendments, requiring all eighteen (18) counties to coordinate signing prior to CSAC Board approval. However, in FY 2016-17 the contract will cover three (3) consecutive years which will eliminate the lengthy process of obtaining signatures from all eighteen (18) counties on an annual basis.

Approval of this contract will ensure that aid payments are issued in accordance with State and Federal mandates and that the eighteen (18) members of the WCDS Consortium receive services and support from HPES as agreed upon in the maintenance contract. Participation in the contract is required as a condition of Consortium membership.

## **OTHER AGENCY INVOLVEMENT/IMPACT**

This contract has been approved by the WCDS Consortium and CSAC Board of Directors. County Counsel has reviewed and approved the contract as to legal form and effect.

## **FINANCIAL CONSIDERATIONS**

For FY 2016-17 through FY 2018-19 the total contract amount for the State's 18 counties who are part of the Consortium is \$12,051,713 with each of the 18 counties paying an appropriate share according to County size. The portion of the total contract for the County of San Luis Obispo is 2.78% for the three (3) year term of the contract. There has been no increase to the cost of services for FY 2016-17, however in FY 2017-18 and FY 2018-19 there is an estimated increase of \$2,200 per year.

Approximately ninety four percent (94%) of the County's portion will be reimbursed by State and Federal funding. The County share is budgeted at \$6,607. The cost of this contract for FY 2016-17 is included in the department's proposed budget and will be included in both FY 2017-18 and FY 2018-19 budgets as well. The contract will require no additional General Fund contribution and includes no increases attributable to a Consumer Price Index (CPI) or Cost of Living Adjustment (COLA).

Agency	Budget FY 15-16	Budget FY 16-17	Budget FY 17-18	Budget FY 18-19	Notes	Sharing Ratios		
						Fed	State	County
California State Association of Counties	\$110,122	\$110,122	\$112,325	\$112,325	Internal Management Systems Support	34%	60%	6%

## **RESULTS**

Provide support of management staff at the Welfare Case Data System (WCDS) to ensure that aid payments are issued in accordance with State and Federal mandates and that the eighteen (18) members of the WCDS Consortium receive services and support from Hewlett Packard Enterprise Services (HPES) as agreed upon in the systems maintenance contract.

## **ATTACHMENTS**

1. Clerk's File Statement for Contract with CSAC